

**TUESDAY, MARCH 12, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 12, 2019, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from March 5, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Health**  
**Commissioner Nasandra Wright:**

Steve Hawkins introduced Nasandra Wright as the new Pickaway County Health Commissioner for the Pickaway County Health District. Mrs. Wright is a notable public health executive with professional experience in directing, supervising and administering state and local environmental health programs. With degrees from Wright State University, Florida International University, The Ohio State University, and Registered Environmental Health Specialist and FEMA Emergency Management Certifications, Mrs. Wright is excited to utilize her skills and knowledge to promote environmental health in Pickaway County. The Commissioners welcomed Mrs. Wright to the county and wished her much luck.

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week the E911 Committee meeting was held, and Mr. Flick sent out the minutes from the meeting.
- Ohio EMA staff assist visit on March 5, 2019 was to walk through grant reporting procedures so that we are in compliance with state and federal grant requirements. All went well with no findings but offered some best practices from around the state.
- Healthcare Coalition meeting is scheduled for Friday, March 15, 2019.
- Tom Swisher, the new Deputy EMA Director started as of Monday March 4, 2019.
- The Sheriff's Office is moving forward with purchasing the metal detector for the courthouse and has placed the order.
- Mr. Flick continues to prep and design new Emergency Operation Center.

**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- The County Commissioners Association of Ohio, 2020 Workers Compensation rating plan is projected to be a \$20,401 premium reduction.
- Mr. Rogols updated all of the Govdeals.com postings and there are currently eight posting. The 1990 Trail King Lowboy trailer has an asking price of \$2,500 with a current bid at \$9,100. All auctions listed are valid thru March 14, 2019.
- Mr. Rogols will be attending the Pickaway County Safety Councils annual awards banquet and CEO event today at the Pickaway Country Club.
- The Healthy Selfie contest ended last Friday, with a total of 41 submissions. The committee will choose a winner at the next meeting on March 21<sup>st</sup>.

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**In the Matter of  
Monthly Building Department Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending February 2019.

A total of \$25,820.53 was reported being collected as follows:

<b>Permits</b>		
Registration	36	\$2,625.00
Commercial	12	\$10,070.58
Residential	51	\$13,124.95
<b>Total Inspections Performed</b>		
Residential	235	
Commercial	53	
<b>Total Inspections</b>	<b>288</b>	

<b>New Home Permits by Jurisdiction:</b>	
City of Circleville	1
Commercial Point	21
Madison Twp.	1
Scioto Twp.	2

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 13, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$243,661.60** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$200,000.00 – 101.1105.5703 – Contingencies – 2<sup>nd</sup> Half – Commissioners**

**(\$650,000.00) – 201.0000.4559 – Township Municipalities – Engineer**

**\$650,000.00 – 201.0000.4260 – Township Municipalities – Engineer**

**\$1,500.00 – Contingencies – Commissioners**

**\$3,100.00 – 101.1105.5703 – Contingencies – Commissioners**

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**\$5,560.55 – 101.1105.5703 – Contingencies – Commissioners**

**\$97,889.15 = \$76,212.19 – 112.2093.5102 Salary – Sheriff  
\$1,105.08 – 112.2093.5202 - Medicare – Sheriff  
\$777.12 – 112.2093.5205 – Worker’s Comp -Sheriff  
\$13,794.46 – 112.2093.5212 – PERS LE -Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfers Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

Please make the following transfers from the February 2019 Real Estate Settlement

	Transfer From	Amount	Transfer To
General	626.6031.5884	<b>\$2,291,902.13</b>	101.0000.4101
Auditor’s Fees	626.6031.5890	<b>\$96,807.35</b>	101.0000.4201
Treasurer’s Fees	626.6031.5891	<b>\$124,202.53</b>	101.0000.4206
REA Fees	626.6031.5883	<b>\$412,264.65</b>	260.0000.4221
Election Expense	626.6031.5884	<b>\$6,278.36</b>	101.0000.4251
Advertise Delinquent Tax	626.6031.5901	<b>\$6,341.52</b>	101.0000.4253
Board of Health	626.6031.5881	<b>\$205,164.00</b>	605.0000.4221
PCMRB/DD	626.6031.5882	<b>\$2,354,656.60</b>	241.0000.4101
Pickaway County Park	626.6031.5826	<b>\$421,344.58</b>	639.0000.4101
DRETAC Prosecutor	626.6031.5887	<b>\$39,287.04</b>	233.0000.4221
DRETAC Treasurer	626.6031.5886	<b>\$39,287.03</b>	232.0000.4221
County Wide Sewer	626.6031.5888	<b>\$2,343.22</b>	501.0000.4101
Darby Sewer - 11061	626.6031.5580	<b>\$15,783.69</b>	503.0000.4101
11010 Brasket Ditch	626.6031.5868	<b>\$443.43</b>	282.0000.4601
11030 Hughes Lateral	626.6031.5852	<b>\$2,231.94</b>	265.0000.4601
11040 Hughes Main	626.6031.5853	<b>\$2,968.32</b>	264.0000.4601
11070 Greenbrian Ditch	626.6031.5864	<b>\$932.81</b>	279.0000.4601
11080 Fulks Moore Wolford	626.6031.5854	<b>\$1.23</b>	267.0000.4601
11100 Grove Run	626.6031.5855	<b>\$0.00</b>	270.0000.4601
11110 Wolf Run Ditch	626.6031.5872	<b>\$659.43</b>	271.0000.4601
11120 Met-Ewing-John	626.6031.5856	<b>\$2,104.44</b>	272.0000.4601
11140 Mud Run Lateral	626.6031.5857	<b>\$2,833.46</b>	274.0000.4601
11150 Blue Anderson	626.6031.5858	<b>\$1,663.10</b>	273.0000.4601
11190 Congo Lateral	626.6031.5859	<b>\$1,789.13</b>	275.0000.4601
11200 Autie	626.6031.5860	<b>\$1,433.54</b>	276.0000.4601
11220 Hughes Lateral #3	626.6031.5861	<b>\$43.13</b>	268.0000.4601
11230 Dry Run	626.6031.5863	<b>\$1,973.30</b>	269.0000.4601
11240 Greenbriar Ditch Ext 1	626.6031.5864	<b>\$5,261.16</b>	285.0000.4601
11241 Greenbriar Ext Note	626.6031.5874	<b>\$0.00</b>	314.0000.4601
11250 Bulen Maint/Bulen Lat	626.6031.5865	<b>\$12.48</b>	266.0000.4601
11260 Hughes Upper	626.6031.5862	<b>\$755.86</b>	277.0000.4601
11270 Burkirk- Upper	626.6031.5869	<b>\$5,145.52</b>	278.0000.4601

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11280 Wilson Group	626.6031.5870	<b>\$599.72</b>	263.0000.4601
11290 Cooks Group Open	626.6031.5871	<b>\$595.26</b>	281.0000.4601
11300 Delinq Derby Sewer	626.6031.5901	<b>\$9,789.91</b>	505.0000.4101
11310 George's Run	626.6031.5867	<b>\$1,505.52</b>	262.0000.4601
11320 Writsel Group Maint	626.6031.5873	<b>\$6.13</b>	284.0000.4601
11340 Springwater Run	626.6031.5897	<b>\$844.81</b>	286.0000.4601
11350 Wampler Hills Strom	626.6031.5898	<b>\$976.12</b>	287.0000.4601
11330 Northwood Park	626.6031.5899	<b>\$0.00</b>	311.0000.4101
11360 Brill Group Ditch	626.6031.5879	<b>\$1,028.77</b>	289.0000.4601
11370 PC Acres Storm Water	626.6031.5800	<b>\$375.00</b>	283.0000.4601
11380 Orient Delinq Sewer	626.6031.5837	<b>\$1,193.99</b>	506.0000.4101
11400 Clarks Run Term Ditch Note	626.6031.5805	<b>\$0.00</b>	316.0000.4101
11410 Clarks Run Maintenance	626.6031.5802	<b>\$6,547.16</b>	280.0000.4601
11500 Pence Tile Main Drain Note	626.6031.5806	<b>\$0.00</b>	317.0000.4601
11510 Pence Tile Maintenance	626.6031.5803	<b>\$804.15</b>	911.0000.4601
11520 DS Drainage Note	626.6031.5810	<b>\$3,139.17</b>	318.0000.4601
11530 DS Drainage Maintenance	626.6031.5804	<b>\$4,479.91</b>	914.0000.4601
21250 Walmart Tif	626.6031.5809	<b>\$0.00</b>	312.0000.4101
31600 Bd of Health Permit Fees	626.6031.5881	<b>\$956.32</b>	618.0000.4357
		<b>\$6,078,756.92</b>	

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

- \$200,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1112.5401 – Countywide Contract Services – Commissioners**
- \$1,500.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1101.5404 – Commissioners Office Advertising – Commissioners**
- \$3,100.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1108.5301 – Building Department Supplies – Commissioners**
- \$1,500.00 – 101.1206.5415 – Attorney Fees Court of Appeals – Auditor  
TO  
101.1206.5901 – Other Court of Appeals – Auditor**
- \$5,560.55 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1201 .5423 – Municipal Court Criminal Prosecutor - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**New Line Item Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

**410.7104.5487 – Fairgrounds Amphitheater – Commissioners**

**201.0000.4260 – Township/ Municipalities - Engineer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- The CRC Building will need some electrical work completed. OhioMeansJobs offices has outlets on one circuit and will need to be split to a separate circuit from the printers.
- The State Auditor called last Thursday to informed that the basement at the Engineer's Office had water from a pipe that had burst. The ductwork was left open and the pipes froze. Maintenance did clean up and no documents were damaged.
- Cathy Leatherwood was impressed by the progress of the fairgrounds project and said to keep up the good work. Mrs. Leatherwood called into the Commissioners Office to say that it was the first time she had passed the Fairgrounds site and was shocked in the transformation. Mrs. Leatherwood is excited for the people of Pickaway County and sends encouragement to the Commissioners.
- Judge Knece sent a complaint of the cleanliness of the jury room restroom. Judge Knece requested to pay a current employee to extra to clean the jury room restroom. Jon Brown, Maintenance Supervisor, and Roy Starner will schedule a time to meet with Judge Knece to discuss.
- Mrs. Dengler received an email from Margi Pettibone at Veterans Services stating that they believe they can not pledge funds to assist with the purchase of the Annex parking lot.
- Paint samples have been provided for the new RPHF Joint Solid Waste and Park District office.
- Fourth District Court of Appeals Office: carpet is being delivered and installed today.
- Mrs. Dengler informed the Commissioners that we are in receipt of the \$400,000.00 from the State to the Agricultural Society for the amphitheater at the Pickaway Agricultural and Event Center.
- The Pickaway County Bar Association is holding a .5K Bar Run on May 16<sup>th</sup> with all proceeds to benefit the Pickaway Agricultural and Event Center.

**In the Matter of**  
**2019 Pickaway County Property and**  
**Fairgrounds Property Mowing:**

After the Commissioners reviewed and discussed the quotes received for the mowing county properties, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to accept the quotes as follows:

**Mike's Landscaping – County Office Properties**  
**Outdoor Butler – County Off -Site Properties**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of the  
Change Order/ Cost Estimate No. 17 signed for the  
Pickaway Agricultural and Event Center:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 17 to remove existing breakers and install new in HPL2 per response to RFI 102 dated March 6, 2019, for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$1,314.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 9, 2019.

A total of \$521 was reported being collected as follows: \$60 in dog licenses; \$60 in dog license late penalty; \$75 in kennel license fees; \$75 in late kennel license fees; \$3 in additional kennel license fees; \$3 in late additional kennel licenses; \$25 in microchip fees; and \$220 in private donations.

One (1) stray dog was processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk